



**DELEGATE ADVISORY
FOR ASEAN BUSINESS AND INVESTMENT SUMMIT 2018**

GENERAL INFORMATION

Please find below important information to facilitate your attendance at the ASEAN Business and Investment Summit.

1. ASEAN Business and Investment Summit Venue

Level 4, Roselle-Simpor Ballroom
Sands Expo® and Convention Centre
10 Bayfront Avenue, Singapore 018971

To get directions to the Sands Expo® and Convention Centre, please click [here](#).

2. Registration Hours

Registration counters are located on **Level 4, Roselle-Simpor Ballroom**, and the operational hours are as follows:

Date	Time
12 November, Monday	8:00am – 17:30pm
13 November, Tuesday	8:00am – 17:30pm

3. Dress Code

The dress code for this event is formal business attire.



4. **Badge**

Pre-registered delegates are advised to bring along their confirmation note for a smooth check in process at the Sands Expo® and Convention Centre. Upon verification, you will receive your badge and conference materials. It is mandatory that participants wear their badges for security check at all times at the conference venue.

5. **Language**

The official language of the Conference is English.

6. **Internet Access**

Enjoy free WIFI at Sands Expo and Convention Centre. Simply log onto **MICE HOTSPOTS** wireless access and accept the policy: <https://www.marinabaysands.com/marina-bay-sands-wifi-terms-of-use.html>. It is designed for web browsing and checking web-based email and not designed for accessing VPN or downloading of large files.

7. **Lunch and Refreshments**

All lunch buffet and refreshments served at the Summit venue contain no pork, no lard and include vegetarian options. Please refer to the programme for the time and location for daily lunch and refreshments.

For dietary restrictions that require special attention, please contact the Event Secretariat at enquiries@aseanbac2018.org with your reference number by **2 November 2018** and we will try to accommodate to our best ability.



8. **Liability and Insurance**

The Organisers and Event Secretariat cannot accept liability for personal accidents or loss of or damage to private property of participant and accompanying persons. Participants are advised to take up their own travel and health insurance for their trip.

9. **Event Secretariat**

For post-Conference enquiries and information, please contact the Event Secretariat at enquiries@aseanbac.org.